

UTAH SCHOOLS FOR THE DEAF AND THE BLIND

OVERNIGHT VISITOR PROCEDURES

We hope that your stay with us is comfortable. Listed below is some information you will find useful. The Residential Services facilities may be scheduled and is available based on the following priorities: students, staff, other organizations or agencies serving persons who are deaf and/or blind, other educational and related service agencies, community organizations, private non-profit organizations, or the public. Please fill out an Overnight Visitor Request form. The request form should be submitted to the Resident Services Director at least two weeks ahead of any stay.

LAUNDRY: Washers and dryers are located in the closets in the kitchen area of the cottages, and found in the laundry room outside of the North and South Housing units. You are welcome to use them. If your stay is during the time that students are also present, we ask that your usage of the washers and dryers not conflict with student needs.

LINEN: Your room should be ready for you upon arrival, with fresh sheets and towels. Should you need to change your linen or need more towels during your stay, call 4840 and leave a message. You may also ask Resident Services staff members for assistance. Upon departure, please strip your bed and leave your linen in a bundle on the kitchen floor. Leave the blanket, pillow, bed pad and bed spread folded on the bed. Leave dirty towels on the kitchen floor also.

TELEPHONES: There are telephones located in the kitchen and living room areas in all cottages and housing units. To make a local telephone call, dial 9 + the number. To make a long distance, credit card, collect, or 1 – 800 telephone call, please contact a Resident Services staff member or use the pay telephone by the East door of the Main building. Telephone books are located on or in the desks near the telephones. Emergency telephone numbers are posted near the telephones.

COOKING: Kitchen facilities are available for your use. Feel free to use the facilities, but please clean up afterwards and put away anything you have used. Please clean out anything from the refrigerator that you brought.

KEYS: You will receive a key that fits the outside door to the building in which you are staying. Please relock the building after you enter or

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upon leaving, especially when you are visiting on a weekend. At the end of your stay, please leave your key in the key box outside room E-175 or with the Resident Services secretary. If you lose your key or do not return it, you may be charged a replacement fee of \$10.00.

KITCHEN: The food services area is located in the Northeast corner of the Administration building. Breakfast is served at 7:15 AM, lunch is served at 11:30 AM and dinner at 5:30 PM when school is in session. Lunch tickets are available for purchase from the business office (\$2.00 each ticket) or can be provided by your host.

BUS: The UTA bus runs by USDB every hour. For specific schedules, contact UTA at 621-4636.

SHOPPING: There is a Smith's grocery store located at the corner of 12th Street and Harrison Boulevard, five blocks south of USDB. A wide range of fast food restaurants can be found on 12th Street and Washington Boulevard, 11 blocks west and five blocks south of USDB. A ShopKo variety store and a large Stop and Shop grocery store are also located at 12th Street and Washington Avenue. There is a convenience store/gas station five blocks north of USDB.

GARBAGE/GENERAL CLEANING: Please place all garbage cans in the kitchen area to be emptied. Generally look over the unit. If you took it out, put it back. Straighten out anything that was moved. Make sure all personal items have been removed from the bathrooms, etc.

COST: The Superintendent of USDB will make this decision based on the fee schedule which is available upon request. The Superintendent will indicate if guests are required to pay for housing, and if so, how much.

EMERGENCY TELEPHONE NUMBERS:

Resident Services Director	Maura Harris	pager 279-3889
Lead Developmentalist	James Robinson	pager 591-0557
Lead Developmentalist	Ked Kirkham	pager 591-0213
Lead Developmentalist	Michael Kone	pager 591-0220
Maintenance	Ligia Munoz	726-0619
Davis Security		583-4100