

# UTAH SCHOOLS FOR THE DEAF AND THE BLIND

742 Harrison Blvd., Ogden, Utah 84404  
Telephone (801) 629-4702 Voice, (801) 629-4701 TTY  
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Announces  
the Position of

## Associate Superintendent, Utah School for the Blind

**Location:** Utah Schools for the Deaf and the Blind  
742 Harrison Blvd.  
Ogden, UT 84404

**Announcement No. 15-10**  
**Schedule AD**  
**DPR 50104/6400**

**JOB SUMMARY** This is an administrator level position. The incumbent reports directly to and serves at the pleasure of the Superintendent of the Utah Schools for the Deaf and the Blind. Provides leadership and supervision for the design, development and execution of programs to effectively educate students who are blind, visually impaired, or deafblind. The Associate Superintendent approves and monitors the School Improvement Plan, has direct responsibility for compliance with all state and federal rules and regulations, prepares and implements an operating budget for the school, and establishes effective communications and relationships with students, parents, staff, local education agencies (LEAs) and other state agencies, and the community. Duties are comparable to an Assistant or Associate Superintendent in a public school district who must maintain clear communication with patrons and districts statewide. Travels statewide to USDB, district, and other agency sites as necessary, requiring occasional overnight stay. The Associate Superintendent assists in conducting the affairs of the agency in the absence of the Superintendent. Performs other duties as assigned.

**JOB REQUIREMENTS/SKILLS** Must have a State of Utah Teaching License and a Visually Impaired endorsement with a minimum of four successful years experience as an Educator of the Blind and five successful years as an Administrator. Must have, or be eligible for, an Administrative/Supervisory endorsement in the state of Utah. Broad knowledge and experience in the education of students with vision loss; knowledge of the unique needs of students with vision disability and the teaching methods and techniques necessary for meaningful instructional procedure; extensive knowledge of organization and administration in the area of special education; ability to organize and coordinate the activities of a professional staff, including hiring, development, evaluation, motivation and discipline; knowledge of state and federal programs, laws and policies applicable to the activities of the Utah Schools for the Deaf and the Blind. Preference will be given to qualified blind/visually impaired candidates. Successful completion of criminal background check is required for this position. The ability to drive a vehicle is not required for this position, however, in order to drive a State vehicle, incumbent must have and maintain a valid Utah driver license and clean driving record. He/she will be subject to the Driver Eligibility standards found at the following link: <http://www.rules.utah.gov/publicat/code/r027/r027-007.htm#T3>.

**SALARY AND BENEFITS** State of Utah Administrative Pay Plan - salary is negotiable. This position is eligible for full benefits including medical, dental, life insurance, long term disability insurance, 1.5% employer contribution to 401(k), annual and sick leave, holiday pay, pension, and other valuable benefits. The State requires employees to receive their pay through Direct Deposit or EPPICard.

**ASSIGNMENT PERIOD** This is a full-time, twelve month per year position that is exempted by law from the provisions of competitive career service. Work schedule Monday through Friday, forty (40) hours per week.

**OPENING DATE:** April 7, 2010

**CLOSING DATE:** Open until filled

**HOW TO APPLY:** SUBMIT RESUME, TRANSCRIPTS AND COPY OF LICENSE TO:  
UTAH SCHOOLS FOR THE DEAF AND THE BLIND  
HUMAN RESOURCE OFFICE  
742 HARRISON BLVD.  
OGDEN, UT 84404

Reasonable accommodation is provided in the interview process for known disabilities of otherwise qualified applicants. To request a reasonable accommodation in the interviewing process, please contact the Human Resource Office, (801) 629-4705 or (801) 629-4726, at least 24 hours prior to the interview.

The State of Utah, Executive Branch, participates in the Federal Employment Eligibility Verification Program (E-Verify). If hired, your continued employment will be contingent upon confirmation of your employment eligibility through the E-Verify Program.

Utah Schools for the Deaf and the Blind is an Equal Opportunity Employer and provides reasonable accommodation to the known disabilities of applicants.