

UTAH SCHOOLS FOR THE DEAF AND THE BLIND

Institutional Council Agenda

Utah Schools for the Deaf and the Blind
Division of Services for the Blind and Visually Impaired
250 North 1950 West, Suite B
Salt Lake City, Utah

Date: January 24, 2008

4:30 p.m. - General Session

1. Pledge of Allegiance
2. Public Comments
See footnote for guidelines
3. ACTION: Approval of Institutional Council Minutes of the October 25 and November 15, 2007 meetings. **(Tab 2)**
It is recommended that Council review and approve the Institutional Council minutes of the October 25 and November 15, 2007 meetings as prepared.
4. ACTION: Update on Braille Literacy Committee
It is recommended that Council hear a report from the Braille Literacy Committee.
5. ACTION: Approval of Personnel Actions of November/December 2007. **(Tab 3)**
It is recommended that the Council review and approve the Personnel Action Report of November/December 2007 as prepared.
6. ACTION: Approval of Donated Account Summary for October 7-November 7, 2007. **(Tab 4)**
It is recommended that the Council review and approve the Donated Account Summary for October 7-November 7, 2007 as prepared.
7. ACTION: Approval of USDB Credit Acceptance Policy **(Tab 5)**
It is recommended that the Council review and approve the USDB Credit Acceptance Policy as prepared.

8. INFORMATION (Tab 6)
Budget
9. INFORMATION (Tab 7)
Fundraising Guidelines
Use of Donated Accounts Guideline
Standardized Assessment Guidelines for USD
10. INFORMATION
Introduction of New Staff
Legislative Information – Base Budget Presentation (Tab 8)
Vision, Mission & Belief Statements (Tab 8)
Update on Building
11. INFORMATION
Review Status of Institutional Council's RFP
12. OTHER
13. EXECUTIVE SESSION

Public Comment

Individuals are welcome to address Institutional Council. Please advise Betty Hall (801) 629-4712 (V) or bettyh@usdb.org in advance with your name and the group you represent. Each person will be limited to three minutes. Total time allotted for public comments will be 15-minutes. Anyone needing more time should make that request in writing and arrange to be on the agenda at the next meeting.

Notice of Procedure to Get on the USDB Institutional Council Agenda

Anyone interested in being on the agenda should contact Chairperson Bill Gibson at (801) 323-4345 / Bgibson@utah.gov or Superintendent Tim Smith at (801) 629-4712 / tims@usdb.org , or Betty Hall at (801) 629-4712 / bettyh@usdb.org.

Notice of Special Accommodation at Public Meetings.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Betty Hall (801) 629-4712 (V) or bettyh@usdb.org at least three working days prior to the meeting.